

HCEF Board of Directors Meeting May 2026 Meeting Minutes

Meeting: Thursday May 14, 2026

Members Present: Leon Endres, Nick Conzemius, Sarah Wise-Schwieger, Kari Kasel, Luke Keene, Brittany Collins, Carma Spence, Eric Lauymeyer, Stacy Bauer, Tanya Peterson

Members Absent: Todd Spaeth, Sheila Hedin, Joel Molitor, Shawndel Spader

Guests: None

Opening Prayer: Leon Endres

Call Meeting to Order (enter time): 7:50a

Review and approve minutes from the April 9, 2026 board meeting:

Motion 1: Brittany

Motion 2: Shawndel

Financial:

- Review financials. Move \$150,000 to RBC
- Provide a detailed One Cause fees - Kari
- Summary of donations - Include link to Google sheet with meeting reminders
- Create a process for checks and balances - Luke
- Send the link for the HCEF Google Drive to all members

Motion 1: Sarah

Motion 2: Brittany

Endowment and Foundation:

- Determine yearly expenses needed for reserves.
- Luke is to prepare a recommendation from the finance council

Current School Needs:

- Enrollment down for preschool. A current preschool staff member is leaving.
- The kindergarten class currently has 22 students.
- The need is two teachers, one for preschool and one for kindergarten, to break into two classrooms.

Committee Updates:

- **Spring Fling Committee:**
 - Receipts for goods that have been donated
 - Receipts for donations
 - Separate donation option for the school
- **Marketing Committee:**
 - Determine the funds to start next steps.
- **Administrative/Marketing Support** (Spader Group)

- Mailing List Updates
- Breakfast Contact Card Summary - Provide the list of the individuals that are interested in volunteering. Also, a list of individuals that were going to make a donation.
- Website Updates - sponsor slideshow in the works
- Social Media (HCEF/SF)

Adjourned:

Motion1: Nick

Motion2: Brittany

Next meetings scheduled - (Please ask is having July meeting)

- June 11, 2026 -- SEAS Parish (conference room reservation confirmed)
- July 9, 2026 – TBD
- August 13, 2026 – SEAS Parish (conference room requested, waiting on confirmation)

Signature,



Kari Kasel, Secretary